

SHARE

STATE OF NEW MEXICO

DEPARTMENT OF FINANCE AND ADMINISTRATION

Warrant/Voucher Information Sheet

1775

VENDOR #

DATE 09/19/2012

Payee

\$ 570.00



Fund / Agency

000 66500

Document Number

AP 00308589

B4R

COD3

B4RCOD3

State of New Mexico

Voucher Batch Report

BusinessUnit 66500 Department of Health

Vouchers with Final Agency Approval But Not Yet Reviewed/Approved By DFA/FCD

As of Date 09/13/2012

Voucher	Vchr	VchrLineDescr	Distr	Account	Fund	VendorName	1099	Accounting Period	PurchaseOrder	Invoice Number	Total Amount
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Number	Line	Line#	Description	WithHold	Year	Month					
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00308589	1	IS Meals & Lodging	1	542200	Employee I/S Meals & L	06101	MCGRATH BR-001	2013	09	0000093487	McGrath, B. 9.4-	570.00
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Total For Voucher											570.00
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FCD Audit Bureau
Bycoidora

2011 SEP 13 10:10 AM

2012 SEP 13 10:10 AM

20

AGENCY NAME New Mexico Department of Health

STATE OF NEW MEXICO
ITEMIZED SCHEDULE
OF TRAVEL EXPENSES

PAGE 2

DATE 8/4/12

AGENCY CODE 66500

VOUCHER NUMBER 00308589

NAME <u>Brad McGrath</u>	CAR LICENSE NUMBER <u>GS02222</u>	POST OF DUTY <u>Roswell</u>	PROPOSED (ADVANCE VOUCHER) <input type="checkbox"/>
SOCIAL SECURITY NUMBER <u>[REDACTED]</u>	MODEL <u>Ford</u>	RESIDENCE <u>Roswell</u>	ACTUAL (RECOUPMENT VOUCHER) <input checked="" type="checkbox"/>
NORMAL WORK DAY <u>8am</u> to <u>5pm</u>	YEAR <u>2011</u>		

DATE	TIME SHOW AM OR PM		CHARACTER OF EXPENDITURES ENTER DESTINATION, NATURE, OF OFFICIAL BUSINESS, PARTY CONTACTED AND MISCELLANEOUS	ODOMETER READINGS		AMOUNTS			
	DEPARTURE	ARRIVAL		ENTER START AND FINISH	NO. OF MILES	MILEAGE	PER DIEM	MISCELLANEOUS	TOTALS
9/4/12	7:00am		Depart Roswell to Santa Fe to meet with Cabinet Secretary and staff. Overnight Santa Fe rates apply*				135.00		135.00
9/5/12			Overnight Santa Fe rates apply*				135.00		135.00
9/6/12			Overnight Santa Fe rates apply*				135.00		135.00
9/7/12			Overnight Santa Fe rates apply*				135.00		135.00
9/8/12		7:00pm	Depart Santa Fe to Roswell partial day per diem-12.0 hrs.				30.00		30.00

PER DIEM IS BASED ON (CHECK ONE)

ACTUAL ☐

APPROVED RATES ☒

I certify that any payment sought on this voucher does not include reimbursement for alcoholic beverages; I further certify that no further payment will be sought for the travel/training covered by this voucher.

Employee Signature

Date

TOTALS

570.00

570.00

Advance Amount @ 80%

Adjusted Reimbursement

☒ Check here if this claim is in compliance with the Nonroutine Reassignment provisions of the DFA regulations Governing the PerDiem and Mileage Act.

I, Brad McGrath

do solemnly swear that the above claim for reimbursement is just and true in all respects and complies with the DFA Regulations Governing the Per Diem and Mileage Act.

PAYEE SIGN HERE

☒

[Signature] 09/10/12


03:54:50
11:11:00
03:54:50

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Business Unit: 66500
Voucher ID: 00308589
Voucher Style: Regular

Invoice Number: McGrath, B. 9.4-9.8.12
Invoice Date: 09/10/2012
Total: 570.00

Vendor: MCGRATH, BRADLEY K
OFFICE OF FACILITIES MANAGEMENT
SANTA FE, NM 87502

*Pay Terms: [Pay Now](#)  [Schedule Payments](#)

Saved

Payment Information		Find View All		First  1 of 1  Last	
Scheduled Payment: 1		 			
*Remit to:	  	Gross Amount:	570.00	USD	
Location:	001 	Discount:	0.00	USD	<input type="checkbox"/> Discount Denied
*Address:	1 			Late Charge	
MCGRATH, BRADLEY K OFFICE OF FACILITIES MANAGEMENT 1190 S ST FRANCIS DR SUITE N-3059 SANTA FE, NM 87502		Scheduled Due:	09/10/2012		
		Net Due:	09/10/2012		
		Discount Due:			
		Accounting Date:			
Payment Method					
*Bank:	WFB10	Pay Group:			
*Account:	B	*Handling:	RE		
*Method:	CHK Check	*Netting:	N 		
Message:		Messages			
Message will appear on remittance advice.					

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Business Unit: 66500

Invoice Number: McGrath, B. 9.4-9.8.12

Voucher ID: 00308589

Invoice Date: 09/10/2012

Voucher Style: Regular

Total: 570.00

Voucher Processing

☒ Post Voucher☐ Close Voucher☒ Revalue Voucher☐ Delete Voucher

Saved

Accounting Instructions

*Accounting Template: STANDARD 

Account At: Gross

Match Action

*Status:

Ready

☐ Pay UnMatched Voucher

Transaction Currency

*Source:

Tables

*Currency: USD



Rate Type: CRRNT



Exchange Rate:

1.00000000

Voucher Approval

*Approval:

Specify at this Level

Business Process:

PROCESS_VOUCHERS



Approval Rule Set:

Payment Approval Rule Set 1



Self Billing Invoice

*SBI Num Option: Group Vouchers (Auto-Nu

SBI Number:

Prepayment

Prepayment Reference:

☐ Automatically Apply Prepayment☐ Postpone Withholding

Letter of Credit

Letter of Credit ID:



Tax Group